Instructions for working with the science and engineering student sections
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1 Formalities

1.1 Summary
These instructions describe how LinTek works with the science and engineering student sections.

1.2 Purpose
The purpose of these instructions is to formalise how LinTek works with the science and engineering student sections and to clarify the purpose of this work.

1.3 Scope
These instructions are applicable as the basis for all activities that LinTek conducts in relation to the science and engineering student sections.

1.4 History
Draft completed on 2 June 2014 by Linda Gunnarsson.
Revision adopted on 20 January 2015 by Albin Mannerfelt
Adopted according to a decision of a Union Board meeting [No. 10, 14/15]

A full editorial history can be found on GitLab.
2 LinTek Section Council

2.1 General provisions
The purpose of the LinTek Section Council is to provide a common forum for the science and engineering student sections, as well as relevant external partners, in the same field of interest.

Council meetings should be held at least twice a semester and minutes must be kept.

The chair of each council is appointed by the Union Board and is proposed to be a member of the union management. Members of each council are appointed by the Chair of the Council. Each Council is responsible for working under the direction of the Chair of the Council on the issues concerning the Council.

2.2 Alumni Council
The purpose of the Alumni Council is to support the sections in developing their alumni activities.

2.3 Working Environment Council
The purpose of the Working Environment Council is to discuss working environment issues concerning science and engineering students. The Council will represent the interests of science and engineering students regarding working environment issues and act as a reference group for LinTek on these issues.

2.4 Party Committees Council
The purpose of the Party Committees Council is to strengthen relations with the science and engineering student sections, develop welfare and student support activities at LiU and serve as an information channel.

2.5 Information Council
The purpose of the Information Council is to coordinate marketing and dissemination of information at LiTH.

2.6 International Council
The purpose of the International Council is to align, coordinate and develop the international work of the science and engineering student sections.

2.7 Treasurers’ Council
The purpose of the Treasurers’ Council is to support the science and engineering student sections in their financial work.

2.8 Welcome Weeks Council
The purpose of the Welcome Weeks Council is to coordinate the work leading up to and during the welcome weeks and to support the science and engineering student sections in their work with the welcome weeks.

2.9 Business Council
The purpose of the Business Council is to create a platform for the science and engineering student sections to discuss business issues and to coordinate their activities.
2.10  President’s Council

The purpose of the President’s Council is to foster good relations with the science and engineering student sections and to be a referral body for LinTek.

2.11  Education Council

The LinTek Education Council is intended to coordinate the work of LinTek and the science and engineering student sections in educational monitoring. The Council will represent the interests of science and engineering students regarding educational issues and serve as a reference group for LinTek on educational issues.
3 Financial support

The science and engineering student sections, whose members can be directly equated to LinTek members, are entitled to a share of the membership fees. The financial support is paid annually upon application by the science and engineering students section. The support is structured according to the following model:

- Basic sum of SEK 15,000
- Variable sum of 10% of LinTek’s membership fee per LinTek member linked to the science and engineering students section

In addition, these sections have the right to request money from the Union Board for the events of the science and engineering students section events.